

WDCTA State Board
Meeting Minutes
Dec. 10, 2009
Culvers, Waupun

Meeting called to order by President Cindy Ruetten at 6:15 p.m.

ATTENDANCE: Cindy Ruetten, Stephanie Morgan, Barb Pendleton, Lois Arenz, Lois Aller, Pam Doolittle, Brynn Hansen via Skype, Jenny Schmitt via Skype, Deb Braley via Skype, Dawn Main via Skype, Victoria Jenema via Skype, Nicole Trapp via Skype. Absent: Jennylou Carmody, Lori Fisher, Barb Cadwell, Toby Capaul.

GUEST MEMBERS: Bonnie Aller, Martha Flury, Stephanie Severn, Donna Thomas, Caryn Vesperman.

Notice: Meeting taped by WDCTA for BODS. SW Chapter attendees also taped the meeting.

Pam requested to add to the agenda discussion of 2010 officers.

SECRETARY'S REPORT: *Lois Aller moved to accept the November 14th minutes as e-mailed and printed in the December Equester, Lois Arenz seconded. No discussion was presented. 8 in favor (Stephanie, Barb P, Lois Arenz, Lois Aller, Brynn, Jenny, Dawn, Victoria); 1 Opposed (Pam) Motion carried.*

TREASURER'S REPORT: At this time we have a cash balance of \$18,797.17, with approximately \$4,172.42 in outstanding bills and set asides, leaving us with a total of \$14, 624.75. The outstanding bills consist of 2010 net receipts-\$226, Member of the year award \$50, Year end awards \$1,747.84, Boardman Bill \$600, Envision Ink \$927.98, Tax Review \$250, Jessica Kaczmarek \$326.60 (Jr/Yr clinic), Jenny Schmitt \$44.00 (Mileage). (Reference Treasurer Report handed out by Stephanie)

There is a \$600 Boardman bill included in the outstanding bills. This bill was for acquiring an attorney to review the Articles and bylaws and related questions, \$250 of the bill was approved by the executive board in late August. *Stephanie moved to approve the outstanding balance of \$350 of the Boardman bill for a total of \$600. Lois seconded. Pam requested a copy of the bill. Stephanie will scan a copy for Pam. 10 in favor (Stephanie, Barb P, Lois Arenz, Lois Aller, Brynn, Jenny, Dawn, Victoria, Nicole and Pam). Motion carried.*

D&O Excalibur insurance application renewal is due by Dec. 16 with the D&O insurance payment due by Jan. 1st. D&O insurance covers officers for all entities. The general liability insurance is not due until February. SW chapter has already looked into other insurance possibilities such as Neckerman insurance. Brynn stated it may take time to start a new insurance application and we should renew the old one so the policy doesn't expire. Stephanie recommended filing both applications to get a price comparison. *Pam moved to have Stephanie work with Mary Hanneman to fill out two applications; one with Neckerman and one with Excalibur. Stephanie seconded. Stephanie made a friendly amendment to e-mail the comparison to the board to make a final decision on premium payment. Brynn seconded the friendly amendment. 10 in favor, Motion carried.*

2009 Tax filling – Stephanie indicated there is no way the 2009 taxes could be completed by the end of the year. Stephanie put aside \$250 for 2009 tax review. Chapters need to get their tax information in to Stephanie. Stephanie has e-mailed each Chapter Treasurer requesting 1099 forms. Presidents need to work with treasurers to get this in. Stephanie is getting ready to send out the 2009 year-end report with instructions to Chapter treasurers. She is not sure who she should have the information sent to. Pam announced Angela Genin offered to be interim Treasurer with the intention of serving in 2010 as well. WDCTA will have to reapprove her in

2010. *Stephanie moved that we approve Angela Genin as WDCTA treasurer as of Dec. 21st. Brynn seconded. 10 in favor. Motion carried.*

Pam inquired if there were any outstanding contracts. Erin Whalen has no contract that Stephanie is aware of. She has been paid for her services of 2009 and is willing to continue on as webmaster. No payment is due at the beginning of the year. Epona Enterprises has a contract. Deb Heier needs to be notified 30 days in advance, which would be by Dec. 15th. The contract has to be approved by the 2010 board. She may be raising her prices as of 2010. *Pam made a motion to have Stephanie terminate the contract with Deb Heier by Dec. 15. Victoria Seconded. No discussion. 10 in favor. Motion carried.*

NEWSLETTER REPORT: No report given. Lori Fisher was unable to attend.

MEMBERSHIP RECORDER: Lois Arenz stated she has sent 7 memberships to USDF and has 5 more so far.

HISTORIAN: Brynn bought a gift for Member-of-the-year award. She has not received any nominations for the 2009 Member of the Year. The deadline for nominations is Jan 1. If no nominations are received, Brynn will turn the award over to WDCTA to use next year. 2010 Historian is not known at this time. Donna Thomas offered to pick up the Historians boxes until one could be appointed.

JR/YR: No information at this time. There is an outstanding balance of \$326.60 that they are waiting to confirm with receipts for payment.

DRESSAGE RECORDER: Nicole stated that sashes went up in price. So the ribbons will be shorter to allow money for the rest of the awards. Ribbons were \$542.61. Nicole inquired about combining both GMO's for the 2010 Year-end Awards. Nicole stated she would be willing to form a committee with members from both boards to make this happen. The Board is unable to address this at this time. The awards ceremony this year will consist of a power point presentation. Riders will have their pictures shown when receiving the award. Payment for the awards will be coming from WDCTA. Receipts should be turned into Stephanie until Dec. 20st. After that Angela Genin will be the new WDCTA Treasurer.

VIDEO LIBRARIAN: Brynn reported there are 2 videos checked out. The videos will be handed off with the Historian boxes to Donna Thomas. Kathy Dunn has lattice work from the Midwest Horse Fair. A consolidated effort will be made to get everything together.

WEBSITE COORDINATOR: Pam offered to be the new website coordinator. Cindy will let Erin know of this. The WDCTA websites e-mail address will stay the same to minimize confusion. The e-mail address will have the password reset and given to Pam. Cindy will continue to pass on info she receives to Erin until then.

ANNUAL MEETING: Forever in Blue Jeans will be held Saturday February 27th, 2010 at the Rock Garden/Comfort suites in Green Bay, Wisconsin. Deb Braley announced speakers were firmed up. There are many nice auction items. There will be meeting rooms available for both WDCTA and NEWDA to meet. The presidents of the GMO's will get together with Deb after January to plan the general member meeting. In the past, a gift was given to the prior President. Cindy wished to take care of getting Jessica Kaczmarek a gift to acknowledge all her hard work. *Pam made a motion to spend \$50 on a gift for Jessica. Barb seconded. 10 in favor. Motion carried.*

NEW BUSINESS:

All of the WDCTA e-mail addresses will be left intact. Stephanie will contact those with an e-mail address to give a generic password for us to change it to by the end of December.

Discussion of 2010 Officers

Pam indicated that she would be interested in the President position. No action will be taken by the present BODs. The WDCTA State President for 2010 to be voted in by the 2010 BODs.

USDF CONVENTION REPORT: No report as of yet. Cindy will forward her report to the Equester and website and copy to board members. An FYI- USDF will increase their dues to \$75 per year as of 2011. It would be a cost savings to pay the 5 year membership for \$250.

ADJOURNMENT: Stephanie made a motion to adjourn. Victoria seconded. Motion carried.

Meeting adjourned at 7:55