

WDCTA State Board Meeting
November 27, 2010
Alicia Ashman Library Middleton, WI
and Teleconference 10:00 AM - 12 PM

Attendees - Pam Doolittle, Stephanie Severn, Donna Thomas, Chet Thomas, Sue Genin, Karin Steffens, Mary Hanneman, and Kathy Weishamel via Skype.

Call to order- Pam Doolittle, President 10:15

Approval of Agenda - Donna Thomas made motion, Stephanie Severn second. Motion carried.

Reports

A. Treasurer- Angela Genin was not in attendance. She sent her report with Pam.

As of November 25, 2010, total receipts: \$16,858.27, total disbursement: \$17,366.33, Net income: \$508.06. Balances; Checking: \$8,004.70.

She is working on the year end statements. Mary proposed that the club start using PayPal for memberships, awards, and registration fees. She reported that it would cost \$1.70 per transaction. She also reported that IDCTA uses PayPal and found an increase of 60% of their roster. Stephanie Severn made the motion to open a PayPal account, Chet Thomas seconded. Motion Passed

*Action Item - Angela will set up a PayPal account.

*Action Item - Mary will integrate it with membership forms.

*Action Item - Mary said that the statement did not have the accurate amount for the awards. There has been \$920 taken in and the statement should be changed to the correct amount.

B. Secretary - Sue Genin The minutes from the September meeting are accepted.

*Action Item - Stephanie will put them on the Web site.

C. Awards - Mary Hanneman reported that there is \$920 so far. She reported that she will have to scale back amounts for awards to meet the current budget. The awards are currently coming in approximately \$200 over budget. Chet Thomas made a motion to amend the awards budget to \$1,050 for the 2010 award year. Stephanie seconded. Motion moved.

D. Membership - Mary reported that there are 58 new and renewal members. Breakdown of chapters are; SW - 33, 2- Business, KM - 9, UP - 5. Mary has spent \$103 of postage and printing. Mary is resigning as the membership secretary ending by spring or summer. She will help the new person with

the transition.

E. Communication - Stephanie reported for Caryn who was not in attendance. Caryn would like more items of interest to put in the newsletter. She also needs write ups from the chapter presidents of chapter events. The cost of printing the newsletters in black and white is approximately \$40 per month with an estimated annual cost of \$480. She also needs a new color cartridge. The projected budget for 2011 is \$900 - \$1,000.

F. Website - Stephanie reported on the SIBB and membership could also use PayPal. She presented "Green Web Hosting" plans, Green Geeks are the highest rated. She reported that general web creation will be approximately \$5,000 for the new web site. It is still in the planning phase. Karin Steffens made a motion to reimburse Stephanie \$44 for soft ware. Mary seconded, motion passed. Angela will send Stephanie a check.

G. Library - Donna Thomas reported that there are 99 items in the library. Donna's recommendations are as follows:

1. Toss all the video copies, we should not keep video's that were copyrighted material.
2. For the next year, maintain the collections as they are, don't make any effort to upgrade or de-accession: improve web visibility (include getting video/DVD list up.)
3. If/when we do decide to de-accession items, we could offer them as silent auction items, to raise a little money at the annual meeting.
4. If we want to test the possibility that a more up-to-date collection would be used to a greater extent, we could attempt to acquire at no cost a few newer items that are relatively current, advertise them, and see if there is some interest. If people are willing to donate a book or DVD, perhaps we could come up with enough items to tempt members. Note: If members lend items that are worth more than the normal deposit, we request (\$30/book, \$20/DVD or video), we should request a higher deposit in order to cover full replacement.

. Stephanie made the motion to follow Donna's recommendations, Chet Thomas seconded, motion passed.

H. Bylaws - Pam Doolittle reported there is an eighteen page working draft . She reported that in Article 2 there is no mention of Combined Training in the By Laws. There was a discussion of a name change of the name of the organization. This discussion was tabled for a later date. She noted in section 8, the issue of Honorary Board Position, these members would not have a vote, they would be advisers only. Article VII; Election of Directors... section 3, language needs to be clearer. Discussion of voting member, Historian position and IT position, was referred back to the committee.

Old Business

A. Annual Meeting - Mary presented her report on the progress of the annual meeting

committees. The annual meeting is on track. Karin Steffens would like to have a sample program so that she can work on producing this year's program.

New Business

A. Budget. Estimating of approximately 200 members. Pam presented a proposed budget with new scholarships added into it. Stephanie made the motion to accept the proposed budget, Donna seconded. Friendly amendments; Donna suggested adding miscellaneous column of \$500, Stephanie added an increase of \$500 for the website, Mary added a new line item of \$300 for email services for members. Pam requested the amount for sending the president to the USDF annual meeting at \$1,300. That amount was increased to \$1,400. Karin Steffens made a motion to accept the friendly amendments and the suggested budget, Stephanie seconded, motion passed.

B. Elections of Treasurer, Secretary, and Vice President positions for 2011. These positions will be for one year. Chet made the motion to nominate Angela Genin as treasurer for 2011. Stephanie seconded, motion passed. Chet made the motion to nominate Sue Genin for secretary, Mary seconded, motion passed. Pam made the suggestion to nominate Martha Flury if she is up to it. Karin made the motion, Chet seconded, motion passed.

C. Start up package for renewed WDCTA chapters. Pam will be attending a meeting with Eastern chapter with a roster of officers. She proposed to offer them a start up package of money from the state treasury. Chet made a motion to authorize Pam (state president), to offer the Eastern Chapter \$500 upon receipt of a roster of officers, for start up. Karin seconded. Stephanie made a friendly amendment to extend the offer to any other chapter. Amendment passed, motion passed.

D. Scholarship program for 2011 Pam presented changes for adult amateur and Junior/ Young Riders. Karin made the motion to accept Pam's changes. Donna seconded with the correction of #5 sec. to read "or" instead of "and." Motion passed. Accepted as corrected.

E. 2010 Member of the Year nominations. Chapter presidents are to send Pam nominations by December 15, 2010.

Mary made the motion to adjourn the meeting at 12:25 PM, Chet seconded. Motion passed.

Submitted by

Sue Genin

WDCTA State Secretary

**** Electronic Business January 10,2011****

Easter Chapter Officers

President: Paula Rush

VP: Jennifer Callies

Secretary: Tara Ragatz

Treasurer position currently shared between Paula and Jennifer

Pam solicited a motion to approve the Easter Chapter officers, and a second motion to approve WDCTA to extend start up money of \$500. Caryn made the motion to accept the new Eastern Chapter's slate of officers and the seed money of \$500. Stephanie seconded, all voted electronically to approve. Motion passed.

Mary Hanneman moved to adapt the following language as a policy for accepting members into the organization:

“Membership in this organization shall be composed of persons that are:

- a. in agreement with the purpose and objectives of the Association;*
- b. have/will act in the best interest of the organization;*
- c. have been approved by the Board of Directors; and*
- d. has paid the required dues and fees.”*

An internal document has been drafted for the purpose of giving guidance to the membership chair on how to process applications. Motion was seconded and passed unanimously.