

WDCTA State Board Meeting Minutes – Final  
September 16, 2010  
American Family Insurance Building, Madison, WI  
And via teleconference

**Call to order** – Pam Doolittle 7:30 PM

**Attendees:** Pam Doolittle, Stephanie Severn, Mary Hanneman, Donna Thomas, Chet Thomas, Caryn Vesperman, Angela Genin, Sue Genin, Karin Stephens via Skype, Martha Flury via teleconference.

**Approval of agenda:** Mary Hanneman asked to add the membership drive information. Also, to be added was the printing of the newsletter in black and white. Caryn Vesperman made the motion to approve the additions to the agenda. Chet Thomas seconded. Motion passed.

**Automatic Consent Business:** Changes to minutes made; There were four URLs purchased vs three. Karin Steffens made the motion to approve the meeting minutes from 8/7/10. Caryn Vesperman seconded. Motion passed.

**Business**

**A.** Bylaws update report.

Pam Doolittle presented an outline of her conversation with Erin Ogden, Attorney, regarding bylaws revisions. The member survey reveals members like the current governance structure, which allows local chapters to conduct business independently. Board members provided suggestions on ways to clarify the intent behind some of the language. The disciplinary process was visited, and board members agree that this process should be rewritten to emphasize mediation and cooperation vs. punitive action.

Librarian/Historian; It was suggested that an evaluation of the materials now in the Library would be done by Donna Thomas. The holdings would be reviewed as to the age, condition, and copyright issues of the material.

**Action Item:** *Donna Thomas would do the inventory of the Library materials.*

**B.** USDF Annual Conference

Pam's expenses were discussed. Chet Thomas made the motion that we will send Pam Doolittle as a representative of WDCTA to the annual USDF Conference and pay fee's not to exceed \$1,300. Donna Thomas seconded. Motion passed.

**C.** Board communication

Stephanie Severn presented a communication spread sheet draft. Discussion was held. It was decided that the Communication guideline would be added to the website. Final approval of minutes will be on the website.

**D. Annual meeting in 2011**

There is an issue with the location of the annual meeting. Sundara & Wilderness Spa will not be able to accommodate our requirements because of a holiday conflict.

**Action Item** *Sue and Angela Genin will check with Alan Genin about the possibility of Great Wolf Lodge.*

**E. Membership Drive**

Mary Hanneman reported that the membership renewal email will be sent to current members by October 22, 2010. Ads will also be placed in the Wisconsin Horseman's News and the Wisconsin State Horse Council publication with contact information.

**Action Item** *Chapter presidents will send Mary names and emails of prospective new members.*

Caryn Vesperman will be compiling a "Best of the Newsletter" to be sent to prospective new members. Karin Steffens reported that their cookbook was ready and that Caryn will be putting information about it in the newsletter.

Karin Steffens made the motion to adjourn. Mary Hanneman seconded. Motion passed. Meeting adjourned at 8:55.

The meeting was called to order again at 8:57. Martha Flury and Angela Genin were not in attendance. Stephanie Severn made a motion to send Alice and Erin \$75 for a gift for Martha Flury, who is fighting a hard battle with cancer. Chet Thomas seconded. Motion passed.

Stephanie Severn made a motion to adjourn. Mary Hanneman seconded. Motion passed.

Meeting adjourned at 9:00.

Submitted by  
Sue Genin