

WDCTA State Board Meeting

February 19, 2011

10AM – 12 PM

Holiday Inn West, Madison, WI

Attendees – Pam Doolittle, Diane Brault, Chet Thomas, Mary Hanneman, Stephanie Severn, Donna Thomas, Caryn Vesperman, Karin Steffens, Sue Genin, Angela Genin, Martha Flury; via Skype. DeeAnne Howard came at 11:45

Call to order 10:18 – Pam Doolittle, President

Acceptance of Agenda – Angela Genin moved, Karin Steffens seconded. Motion passed.

Reports

- A. President – Pam Doolittle Pam welcomed new board members, Diane Brault – membership, and Paula Rush – Eastern Chapter President. Paula was not in attendance.
- B. Chapter president reports – Donna Thomas, SW chapter president reported that there are 85 members in the chapter. There will be 10 clinics scheduled with Janet Foy and Maryall Barnett. There is also going to be a symposium with Janet Foy and Steffan Peters in November to be held at Sunflower Farm. There is a committee working on it. Karin Steffens, UP chapter president, reported that they are working on getting activities going. Martha Flury, KM chapter president, reported that they will be having 2 schooling shows, mini clinics, and a Tom Poulin clinic. Joanne Williams is the contact person for that clinic. Pam reported that the Eastern chapter has a new president and is working on getting the chapter up and running. Pam shared her vision for the future of moving

WDCTA forward with a positive outlook, sense of humor, and tact. She would like for the club to grow in a positive way. Pam offered to resign as state president. A conversation ensued, and all in attendance voiced that they would like for Pam to continue to remain in the position.

C. Treasurer – Angela Genin provided the following report:

Total receipts: \$3,254.50

Cash Disbursements:

Total Disbursements: \$4,497.07

Net Income: \$1,242.57

Balances as of February 14th, 2011: \$7,709.26

Angela reported that there was a slight positive income balance.

The insurance is moving forward. Angela will set up a checklist for organizers and treasurers for events and chapter business. She will have PayPal set up for chapters as well as for the state.

D. Secretary – Sue Genin There was some spelling errors to be corrected. Chet Thomas made the motion to approve the minutes. Caryn Vesperman seconded. Motion passed.

E. Awards – Mary Hanneman and Rita Pultz Mary reported that the entries for awards are down this year due to the lower membership numbers. Kim from Midwest Tack made generous donations to the awards and without which Mary would not have had enough funds to present awards. She also reported that we now own the DCT file for embroidery and have it set up with Evansville Embroidery for the club use. The awards came in \$280 over budget, that expense was approved at the last board meeting. The Nairobi and Jackie awards have been retired and will go with the historian. There was a question of weather to retire the Greg Foran award. The money was held in a certificate and has previously been paid by the treasurer. ***ACTION ITEM*** Rita Pulz will look into contacting the people who had donated it. Mary recommended that the awards committee accept the Junior Young rider team test results. Karin made the motion to accept Mary's recommendation, Donna seconded. Motion passed. Mary reported that there have been questions from members that would like to have the limitations removed as to winning an award more than once with the same rider/horse combination. There is a problem with checking the archives to see if the award has been one before or not. Karin made the motion to remove the limitations from the rule where a rider can only win a award once

to allow a rider/horse combination may win the same award, limited to 3 years in the levels of Intro through 4th level. Caryn seconded. Motion passed. **ACTION ITEM** Pam will check the archives for previous years winners.

- F. Membership - Diane Brault presented a summary of membership. She asked if the picture could be removed from behind the membership application because she has difficulty downloading it. Caryn and Stephanie will take care of it. She also asked how long she should keep paper copies of applications. It was decided that she should keep 2010 and 2011. Diane also requested a stamp with the account number for the backs of checks to be deposited; Angela will get a stamp and give it to Diane.
- G. Communications – Caryn Vesperman reported that they are now only printing 12 hard copies of the newsletters for members and that is saving the club money. She said that archiving the newsletter electronically on the website can now start. There will be a link on the website to get to the newsletter. She also recommends that it be a U-SEND-IT file so as not to overload the website. Pam said she is using Constant Contact and wants to encourage more business SIB links. Stephanie made the motion that we renew U-SEND-IT for another 6 months. Chet seconded. Motion passed. Donna proposed to index the newsletters, and Caryn said that it could be done from now on.
- H. Website – Stephanie Severn reported that the state board minutes are on the website, and new minutes can take 1 to 2 weeks to get posted. She asked that chapter presidents contact her and Caryn for updates for the newsletter and website. Stephanie provided proposals for new the new website. Karin made the motion to accept the proposal from Freestyle Graphic Design as the new website designers. Caryn seconded. There was discussion that since both Heather McManamy and Anna Goebel to Freestyle Graphic Designs were WDCTA members that it would be best if the club gave them their business. Motion passed. Caryn and Stephanie will meet with them to get the new website up and running. Stephanie reported that the URL's need to be renewed. Caryn made the motion to renew them. Donna seconded. Motion passed. Additionally, Stephanie asked for opening the Facebook page to the public not just WDCTA members. Caryn made the motion to open it. Donna seconded. Vote was passed with one abstention.

- I. Bylaws - Pam Doolittle opened the conversation to the structure that is being proposed. Her questions were;
 - a. Should the Dressage recorder, Historian, and Librarian be board members, with or without votes?
 - b. Should the Dressage and CT recorder be one position?
 - c. Should these positions be a committee overseen by the Vice President?

She also reported that the bill from the law firm came to \$1,000 instead of the quoted \$500. Chet made the motion to approve to pay the amount of \$1,000 to the law firm. Stephanie seconded. Motion passed.

Old Business

- A. 2010 Member of the Year. The votes are in and the award for member of the year will be presented at the banquet.

New Business

- A. Proposed 2011 Budget completed
- B. Scholarship program 2011 – Application for board consideration. Pam reported that there is one application so far. The person did not ask for a specific purpose, the board indicated that there is a need for specifics, as the activity has to be a WDCTA or USDF event or clinic. Donna has received some applications and she is working with the people involved to get the applications completed correctly.
- C. “Introduction to Dressage” clinic series. Stephanie suggested that these clinics would be a way to showcase and support instructors that are members. Chapters could hold these clinics for local instructors; money raised could go into a fund to keep the program going. Stephanie, Karin, and Angela will help reach out to chapters to see if there is interest.
- D. Tabled Business
 - A. Instructor Certification program

B. Poster board for what we want WDCTA to look like in the future.

Electronic Business

Stephanie Severn made the motion that WDCTA adopt a policy that for any WDCTA event, state or chapter sponsored, all riders must wear an AST/SEI approved helmet at all times while mounted. Karin Steffens seconded. Motion passed by email vote.

Adjournment: Chet Thomas made the motion to adjourn. Angela seconded. Meeting adjourned at 12:20

Respectfully submitted,

Sue Genin