



**Wisconsin Dressage and Combined Training Association
(WDCTA)
State Board Meeting—Minutes
Dec 10, 2020**

Call to Order: 7:03pm

Location: Conference Call

Attendee	Y/No	Attendee	Y/No
President – Stephanie Severn	Y	SW Chapter President – Haley Madden	Y
Vice President – Melinda DeLuca	N	SW Chapter Rep – Mary Barr	N
Secretary – Melinda DeLuca	Y	SW Chap Alternate – Rachel Olson	N
Treasurer – Mary Hanneman	Y	KM Chapter President – Becky Rutkowski	Y
Membership – Diane Brault	N	KM Chap Rep – Morgan Winter	N
Newsletter – Caryn Vesperman	Y	KM Chapter Alternate – Sandra Malott	N
Webmaster- Stephanie Severn	Y	UP Chap President – Donna Destrampe	Y
Member-At-Large – Nicki Butler	N	UP Chapter Alternate – Tina Ozanich	N
Member-At-Large – Sue Genin	N	JR/YR Rep – Mary Barr	N
Member-At-Large – Carol Hines-Stroede	Y	Communications (WHC rep)- Cari Schmidt	Y
Central Chap President –Cari Schmidt	Y	Awards Committee Chair– Joann Williams	N
Central Chap Alternate- Corey Winkler	N		

SW- Southwest, KM – Kettle Moraine, UP – Upper Peninsula

Agenda

Melinda moved to approve agenda. Motion seconded by Mary H, passing unanimously.

Reports

A. Treasurer – Mary Hanneman

The following reports were reviewed:

- Check register to-date
 1. Check register reviewed. Website expenses, insurance refunds (due to cancellation of events/clinics) now included on the register.
- Income Statement to-date
 1. Reviewed. Net income higher due to MHF refund due to cancellation, also noted the USDF convention was virtual this year so there were no travel and other convention-related expenses which are normally incurred in December.
 2. As noted above, several 2020 event insurances have been refunded due many cancellations of events/clinics.
- **Action Items:**
 1. Mary H will be sending out a template to all chapter treasurers for year-end financial reporting which will be due by February 10th .

2. Chapter Presidents to send Mary H list of potential events/clinics being planned. Mary H to submit to insurance agency list of events/clinics for insurance by February 14. Post meeting note: complete

3. Work continues to set up separate accounts for SW checking and the State checking accounts. Post meeting note: complete

4. Based on financial recommendations provided to GMOs during the USDF 2020 convention, an annual budget needs to be developed. Each committee, webmaster, newsletter editor etc. to provide Mary H with your budget requirements for 2021.

- Caryn moved to approve the Treasurer report. Melinda seconded the motion. Motion carried.

B. Secretary—Melinda DeLuca

- Carol made a motion to approve the Nov 9th and Nov 19th minutes. Seconded by Mary Hanneman. Motion carried to approve the minutes.

C. Membership – Diane Brault

- No update

D. Governance—Stephanie Severn

- A review of the zoom 2020 USDF convention was provided. Several GMO's (Group Member Organizations) have lost over 40% membership due to COVID related issues. Details were provided concerning ways to increase membership via marketing methods detailed in the presentation of "GMO Education with Eight Ways to Grow Your GMO".

E. Website.- Stephanie Severn

- Considering the fact that smartphones are frequently used for browsing websites, work will begin to condense the information making it easier to see on phones, and a new template is being installed.
- **Action Item:** Provide feedback on the website.

F. Newsletter

- Please send in articles or photos

G. Awards Program – Mary Hanneman

- The review of the awards budget indicates there is not enough money in the budget to cover the awards costs. Details will be emailed for review and online voting for approval. Post Meeting Note: Haley moved to increase the 2020 awards budget by \$500 Dec 23 via email. Cari seconded the motion. Voting on the motion continued through Dec 28th and was approved by 11 votes. Both Mary H and Caryn abstained since they are the committee requesting the increase in the budget.

H. Chapter Reports (due to COVID-19 pandemic, most events have been cancelled or postponed and meetings either conference calls or virtual.)

- SW
 - 1. Planning holiday zoom meeting.
- KM
 - 1. No update

- Central
 1. Nothing new being planned at this time.
 - UP
 1. Nothing new being planned at this time
- I. Jr/YR – Mary Barr
- Tentative date for 2021 Ride-a-Test is May 16th
- J. Communications
- No updates
- K. Wisconsin Horse Council- Stephanie
- Cari Schmidt will now be the main WHC representative, with Stephanie as our alternate. Membership in WHC is required to be a part of Midwest Horse Fair. Mary H made a motion to renew membership for 2021 for \$100. Seconded by Caryn and motion carried.
- L. Scholarship – Melinda
- No activity

On Going Business

- A. Financial Policies and Procedures – Donna, Stephanie, Mary H
- Work continues – but on hold during holidays and early 2021 as Mary is working on the 2020 WDCTA taxes
- B. Midwest Horse Fair
- 2021 MHF has been canceled, next Horse Fair is scheduled for April 22-24, 2022

New Business - none 2021 Future Meeting Dates

- None scheduled to date

Future Dates

USDF Conventions:

- 2021 Houston, TX

Adjournment

Mary H made motion to adjourn meeting, seconded by Melinda passing unanimously.

Minutes respectfully submitted by: Melinda DeLuca

Post meeting Note:

- Cari Schmidt submitted a scholarship request for Therassage Equine Sport Massage Certification for \$250. The request was reviewed by the Scholarship committee and submitted to the Board for voting via email. A motion was made by Nicki to approve the request for scholarship and seconded by Caryn on Jan 31st. Motion carried with voting beginning Feb 3rd and ending Feb 6th.
- Mary Hanneman made an email motion to approve the December minutes. Caryn seconded. Minutes approved via email voting Feb 11-16th.