



**Wisconsin Dressage and Combined Training Association  
(WDCTA)  
State Board Meeting—Minutes  
Jan 23, 2020**

**Call to Order: 7:04 pm**

**Location: Conference Call**

<b>Attendee</b>	<b>Y/No</b>	<b>Attendee</b>	<b>Y/No</b>
President – Stephanie Severn	Y	SW Chapter President – Haley Madden	Y
Vice President – Haley Madden	Y	SW Chapter Rep – Mary Barr	Y
Secretary – Melinda DeLuca	Y	SW Chap Alternate–Rachel Olson	N
Treasurer – Mary Hanneman	Y	KM Chapter President – Melinda DeLuca	Y
Membership – Diane Brault	Y	KM Chap Rep – Morgan Winter	Y
Newsletter – Caryn Vesperman	Y	KM Chapter Alternate – Becky Rutkowski	N
Webmaster- Stephanie Severn	Y	UP Chap President – Donna Destrampe	Y
Member-At-Large – Nicki Butler	Y	UP Chapter Alternate – Tina Ozanich	N
Member-At-Large – Sue Genin	Y	JR/YR Rep – Mary Barr	Y
Member-At-Large – Carol Hines-Stroede	N	Communications (WHC rep)- Stephanie Severn	Y
Central Chap President –Cari Schmidt	Y	Awards Chair– Marie Caldwell	Y
Central Chap Alternate- Corey Winkler	N	Past President – Mary Hanneman	Y

SW- Southwest, KM – Kettle Moraine, UP – Upper Peninsula

**Agenda**

Nicki moved to approve agenda. Motion seconded by Mary Hanneman, passing unanimously.

**Reports**

**A. Treasurer – Mary Hanneman**

- Recent payments include D&O insurance, awards/ribbons and Midwest Horse Fair stalls
- Reminder: A completed/signed W-9 form is required for any individuals or businesses that might be paid \$600 or more by all WDCTA chapters combined during the year. Always get the completed/signed W-9 form BEFORE paying individuals (clinicians, judges, etc) or businesses (venues, vendors, etc). Chapter Treasurers and ultimately Chapter Presidents are responsible for getting W-9s from individuals or businesses hired by the chapter. Provide completed/signed W-9s and amount paid to individual or business to State Treasurer. State Treasurer is responsible for making sure 1099 forms are sent to all individuals/businesses WDCTA paid \$600 or more to by Jan 31 each year.

- Our tax preparer (Broyles & Company CPA) has merged with Apel Associates CPA. Tax filings for 5013c organizations are due May 15. Mary is working with chapter treasurers to provide year end financials to our CPA.
  - Decision was made to consider obtaining Cyber insurance coverage. Post-Meeting Note: Cyber coverage purchased for 2020.
- B. Secretary—Melinda DeLuca
- Diane made motion to approve minutes with slight typo correction. Mary Hannemen seconded. Motion carried.
- C. Membership
- 117 members this year compared to 101 same time last year. 12 new members with about half being referred and the other half joined from clinics.
  - Members requesting a hard copy of the newsletter will be notified that only electronic copies are now available.
- D. Governance—Stephanie Severn
- A very detailed summary for the USDF convention was provided by Stephanie. A couple of issues of note when reviewing the finance report was that any bartering that may occur must be reported to the Treasurer to ensure that taxes are correctly handled. If taxes are not handled correctly it could become an issue for losing non-profit status.
- E. Website
- Posting information for Laure Graves symposium.
  - Added social media link feature
- F. Newsletter
- Provide pictures for events even if not writing an article to help with publication.
- G. Awards Program
- Ordering awards.
  - Discussed the possibility of reducing the number of allowed schooling shows to one.
- H. Chapter Reports
- SW
    1. Laura Graves Symposium
    2. Mini events in October
    3. 5 Cindy Ishoy clinics
    4. Equestrian clinic
    5. Social event – Paint your pet
  - KM
    1. Clinic with Emily Rose – Activate your Horse Core
    2. Painting social event
  - Central
    1. Hosting Awards and Annual meeting
    2. Organizing Midwest Horse Fair demonstration
  - UP
    1. Meeting to develop plan for 2020 events.

- I. Jr/YR – Mary Barr
  - Work continues on plan to promote the program.
- J. Horse Council- Stephanie
  - Discussed state plan to tax drivers of horses on roads.
- K. Scholarship – Haley
  - Awaiting review of scholarship request.
- L. Midwest Horse Fair- Cari
  - The budget presented needs to be updated to reflect the cost per ride of \$70. (Post meeting: note completed). Melinda made motion to approve budget as presented with the correction. Diane seconded motion. Motion carried.
- M. Making of Banners – Mary Barr
  - Discussed the idea of making banners for WDCTA events. **Action Item:** Mary B to develop idea and present to the board.

### **2020 Future Meeting Dates**

- A. None at this time

### **Future Dates**

USDF Conventions:

- 2020 Omaha, NE
- 2021 Houston, TX

### **Adjournment**

Nicki made motion to adjourn meeting, seconded by Diane passing unanimously.

Minutes respectfully submitted by: Melinda DeLuca

Post Meeting Note:

Scholarship Approved

- Electronic Business February 12, 2020: Board approved the application by Diane Brault for a scholarship to cover the auditing fee to attend the Two Worlds Together Dressage Summit in Ocala FL, in March 2020, in the amount of \$199

Minutes approved with electronic motion by Caryn and 2<sup>nd</sup> by Cari with voting on Feb 22, 2020.