



**Wisconsin Dressage and Combined Training Association
(WDCTA)
State Board Meeting—Minutes
March 15, 2020**

Call to Order: 7:03 pm

Location: Conference Call

Attendee	Y/No	Attendee	Y/No
President – Stephanie Severn	Y	SW Chapter President – Haley Madden	Y
Vice President – Haley Madden	N	SW Chapter Rep – Mary Barr	N
Secretary – Melinda DeLuca	Y	SW Chap Alternate–Rachel Olson	N
Treasurer – Mary Hanneman	Y	KM Chapter President – Melinda DeLuca	Y
Membership – Diane Brault	N	KM Chap Rep – Morgan Winter	N
Newsletter – Caryn Vesperman	N	KM Chapter Alternate – Becky Rutkowski	N
Webmaster- Stephanie Severn	Y	UP Chap President – Donna Destrampe	Y
Member-At-Large – Nicki Butler	Y	UP Chapter Alternate – Tina Ozanich	N
Member-At-Large – Sue Genin	Y	JR/YR Rep – Mary Barr	N
Member-At-Large – Carol Hines-Stroede	Y	Communications (WHC rep)- Stephanie Severn	Y
Central Chap President –Cari Schmidt	Y	Awards Chair– Marie Caldwell	N
Central Chap Alternate- Corey Winkler	N	Past President – Mary Hanneman	Y

SW- Southwest, KM – Kettle Moraine, UP – Upper Peninsula

A special emergency meeting was called to discuss the requirements of the WDCTA bylaws to conduct an annual meeting annually. This meeting was called due to the social distancing and other CDC requirements related to the coronavirus pandemic (COVID-19).

Nicki made a motion that due to the extra ordinary circumstances of the coronavirus and the CDC mandate not to hold meetings larger than 25 that the annual meeting be changed to a virtual meeting as opposed to an in-person meeting. Sue Genin seconded the motion. Motion carried.

Meeting and Awards Presentation

- Proposed meeting time to start at 3 (Post Meeting Note with login time at 2:45)
- Melinda and Stephanie to work on virtual format. Post meeting note: Completed for two participants but unable to conduct virtual with group. Meeting revised to call in.

1. Payments

Central had already organized the event with payments already having been made. Cari indicated that cancellation of the event is not likely to have any cancellation fees.

Action item:

- Cari will send out an email offering to either tear up checks or mail them back to individuals having already made payments. Post meeting note: completed
- Mary Hanneman will make refunds via PayPal for anyone who had registered for the meeting and awards presentation using Paypal.

2. Awards

\$220 dollars remains in the budget which may be used to mail awards if needed.

3. Action Items

- Awards will need to be delivered after the awards presentation. Mary H for awards and Melinda for HOY will get together to try and deliver locally.
- Mary H to cancel insurance – completed.
- Awards presentation is out for review. Post meeting note: reviewed during web test on March 24th – completed.
- Mary H to send pictures of awards to Melinda to include in presentation. Post Meeting Note -completed

Midwest Horse Fair - Cancelled due to coronavirus pandemic.

Action Items:

- Mary H to cancel insurance. Completed.
- Stall fees should be refunded by Midwest Horse Fair. Post meeting note: Due to Governor Ever's "Shelter at Home" order, the WI Horse Council office and the offices for the MHF are closed, therefore refunds may take some time. Cari and Mary H to watch for refund in the coming months. Post meeting update: stall refunds have now been received.
- Cari to cancel practices. Completed.

Insurance for other Clinics/Events

Action item: Let Mary H know if other events with insurance are cancelled so that she can cancel our insurance coverages.

Adjournment

Nicki made motion to adjourn meeting, seconded by Caryn passing unanimously.

Minutes respectfully submitted by: Melinda DeLuca