



**Wisconsin Dressage and Combined Training Association  
(WDCTA)  
State Board Meeting—Minutes  
Feb 8, 2022**

**Call to Order: 7:02 pm**

**Location: Zoom Meeting**

<b>Attendee</b>	<b>Y/No</b>	<b>Attendee</b>	<b>Y/No</b>
President – Melinda DeLuca	Y	SW President – Becky Bebbler-Wells	Y
Vice President – Sandra Malott	Y	SW Chapter Rep – Susan Walsh	Y
Secretary – Melinda DeLuca	Y	SW Chap Alternate – Mary Barr	Y
Treasurer – Mary Hanneman	Y	KM Chapter President – Becky Rutkowski	Y
Membership – Diane Brault	Y	KM Chap Rep – Open	N/A
Newsletter – Caryn Vesperman	Y	KM Chapter Alternate – Open	N/A
Webmaster- Stephanie Severn	N	UP Chap President – Donna Destrampe	Y
Member-At-Large – Cindy Riffle	Y	UP Chapter Alternate – Lynne Madison	N
Member-At-Large – Morgan Winter	Y	JR/YR Rep – Mary Barr	Y
Member-At-Large – Jenna Staffaroni	Y	Communications (WHC rep)- Cari Schmidt	Y
Central Chap President –Cari Schmidt	Y	Awards Committee Chair – Joann Williams	N
Central Chap Alternate- Corey Winkler	N		

SW- Southwest, KM – Kettle Moraine, UP – Upper Peninsula

Diane moved to approve agenda. Motion seconded by Mary Hanneman, passing unanimously.

**1. Treasurer - Mary Hanneman**

The spreadsheets containing 2021 year end information on the check register, Investors Advantage register, income statement and balance sheet were reviewed. A payment of \$638 was paid for 2022 liability insurance.

Chapter treasurers have sent to Mary their chapter year-end financial summaries.

2021 tax prep is in progress; due May 16, 2022 to IRS.

**Action Item:** The chapter treasurers need to send to Mary their Midwest Horse Fair support payment of \$100. Post Meeting notes: All chapters submitted their MHF support payment. 2021 tax filing complete on May 6, 2022.

2. Secretary –Melinda

A revision was made to the Jan 10 minutes changing the SW chapter alternate to Mary Barr. Sandra made a motion to approve the Jan 10 minutes with the revision. Becky Bebbler-Wells seconded the motion. The motion carried.

When the state account is set up for Zoom meetings it was decided to use the WDCTA emails for chapter presidents.

**Action Item:** Set up a state Zoom account. Post meeting note: A Zoom account has been set up. Payment has been made for 12 months (4/30/22 – 4/29/23).

3. Membership – Diane

No updated roster provided. Memberships are being made at a slow rate. PayPal payments for memberships are having issues.

4. Annual / Awards meeting – Melinda

The annual meeting and awards presentation will be on March 26<sup>th</sup> at 4 pm CST. An email will be sent to all members with the Zoom link.

5. 2022 Midwest Horse Fair – Cari

Coordination of the eight rider practices and work on obtaining volunteers to support the exhibit.

6. Bylaw Changes/ Annual Meeting – Melinda

Reviewed bylaw changes updated after the detail review during the Jan meeting. The four names of the executive committee will be used at the end of the bylaws. A summary of the proposed bylaw changes will be sent to the total membership 30 days before the annual meeting.

Post Meeting Note: Unable to provide a link on the website for the bylaw. Notice was sent 30 days prior to the meeting.

7. Website

No updates

8. Awards- Caryn

The ribbons are being purchased.

9. USDF Volunteer Incentive Program – Diane

Information was provided on the VIP program. It was briefly discussed who will sign the documents indicating the hours the volunteer provided. A discussion will continue during the next meeting.

10. Chapter Updates for 2022 Plans

Central Chapter – Cari

Working on four dates for events

KM Chapter – Becky Rutkowski

Nothing to report at this time

SW Chapter – Becky Bebber-Wells

First Meeting was in Jan.

Working on an Emily Rose clinic and the Laura Graves event in 2023.

UP Chapter – Donna

Nothing to report at this time

11. Newsletter – Caryn

Remember to complete your profiles and submit to Caryn for the newsletter.

Sandra made a motion to adjourn the meeting. Motion was seconded by Donna.

Motion carried.

Minutes submitted by Melinda DeLuca Secretary.

Post Meeting Note: A motion was made on July 16, 2022 by Diane Brault to approve the minutes. Motion was seconded by Jenna Staffaroni. Email voting occurred July 18, 2022 to July 23, 2022 with the motion being approved.