



**Wisconsin Dressage and Combined Training Association  
(WDCTA)  
State Board Meeting—Minutes  
Nov 17, 2022**

**Call to Order: 7:02 pm**

**Location: Zoom Meeting**

<b>Attendee</b>	<b>Y/No</b>	<b>Attendee</b>	<b>Y/No</b>
President – Melinda DeLuca	Y	SW President – Becky Bebbler-Wells	Y
Vice President – Sandra Malott	Y	SW Chapter Rep – Susan Walsh	Y
Secretary – Melinda DeLuca	Y	SW Chap Alternate – Open	N/A
Treasurer – Mary Hanneman	Y	KM Chapter President – Becky Rutkowski	Y
Membership – Diane Brault	Y	KM Chap Rep – Open	N/A
Newsletter – Caryn Vesperman	Y	KM Chapter Alternate – Open	N/A
Webmaster- Stephanie Severn	N	UP Chap President – Donna Destrampe	Y
Member-At-Large – Cindy Riffle	Y	UP Chapter Alternate – Lynne Madison	N
Member-At-Large – Morgan Winter	Y	JR/YR Rep – Open	N
Member-At-Large – Jenna Staffaroni	Y	Communications (WHC rep)- Cari Schmidt	Y
Central Chap President –Cari Schmidt	Y	Awards Committee Chair – Joann Williams	N
Central Chap Alternate- Corey Winkler	N		

SW- Southwest, KM – Kettle Moraine, UP – Upper Peninsula

Becky Bebbler-Wells made a motion to approve agenda. Motion seconded by Donna, passing unanimously.

**1. Treasurer - Mary Hanneman**

The 2022 check register, Investors Advantage register, income statement and balance sheet were reviewed. There were few financial changes since the Oct meeting. The receipts were membership payments.

Committee chairs for Awards, Webmaster and Membership (rewards) need to send to Mary your budgets for 2023 by Dec 15<sup>th</sup>. Zero dollars currently needed for the Newsletter budget.

Mary is currently sending an email to chapter Treasurers and Presidents in November with instructions and deadlines for 2022 Year End Chapter Financials. Need the year end financial and bank statements by Feb 1, 2023.

Chapter presidents need to send to Mary H the 2023 events being planned by Jan 6<sup>th</sup> so liability insurance can be provided. The new insurance policy begins Feb 1, 2023.

2. Secretary –Melinda

The Oct 18, 2022 minutes were reviewed. A couple of corrections were made and saved on the document. Sandra made a motion to approve the Oct 18<sup>th</sup> minutes. Diane seconded the motion. Motion carried.

3. Board and Committee Elections

The list of Board Members and Chapter Officers which the President is required to submit to USDF for the Group Member Organization (GMO) was reviewed. The Chapter Presidents have submitted to the President the list of chapter officers as required by the bylaws. Central Chapter voted Jenna Staffaroni as Central President. Jenna is currently a Member-at-Large with one more year before another Member-at-Large election. It was decided that the Jenna's Member-at-Large position be listed as Open since both Chapter Presidents and Members-at-Large are state Board members.

Chapter Presidents were asked to help find a volunteer for a Member-at-Large.

Diane made a motion to elect the VP, Secretary, Webmaster, Membership and Treasurer (President and Members-at-Large were elected 2021 which lasts two years). Caryn seconded the motion which passed unanimously.

4. 2022 USDF Convention

Melinda will be attending the convention as the GMO delegate. A budget totaling \$703 for attending the convention was reviewed.

WDCTA has not provided a basket to the USDF convention for the last two years since it was conducted as a Zoom meeting. Sandra had volunteered to organize and purchase the basket. Sandra showed the fun basket contents highlighting WI items. The cost of the basket is \$200.57.

**Action item:** SW will pay \$100 to cover the cost. KM, UP and Central will provide \$35 with payments being made to WDCTA and mailed to Mary H.

5. Communication (Wisconsin Horse Council)

The membership payment will be made as voted during the Oct meeting. Melinda volunteered to be the Voting Director by attending the monthly meetings. Sandra volunteered to be the Alternate.

6. 2023 Midwest Horse Fair

MHF received WDCTA's application. WDCTA will most likely be approved for the demonstration. Cari will continue to ask someone to volunteer to organize the riders for practice and demonstration. Payment for the stalls is due February 1 so we can continue trying to find volunteers prior to payment. The booth will also need an organizer and volunteers to staff it.

Post Meeting Note: application was approved. The Board conducted an online discussion Jan 2-3<sup>rd</sup> and decided not to participate in the MWHF for 2023.

7. Educational Zoom Meetings –Melinda

Melinda suggested that we hold multiple state paid for educational Zoom meetings in the spring and fall. This will be a benefit for all members. Previously discussed were two Zoom meetings to be held in Jan by Nancy Later talking about rider confidence, goal setting and showing. The cost is \$250 for the two Zoom presentations. Becky Rutkowski made a motion to approve \$250 to cover the cost of the Jan Zoom education meetings with Nancy Later. Motion seconded by Morgan. Motion carried with Becky Bebbber-Wells abstaining from voting.

8. Annual Meeting – Melinda

Discussed was the idea of conducting the annual meeting with an educational Zoom meeting in February during the week. This would allow members to attend the annual meeting then enjoy a discussion by a vet who works at FEI shows and most recently the 2022 Beijing Olympics.

9. Membership – Diane

Donations to other non-profit organizations was discussed but clarified that making donations to other nonprofits could jeopardize our 501c3 status. The USDF Volunteer Incentive Program is being worked on.

10. Newsletter

Melinda will write an article about the planned Zoom Education meetings.

Post Meeting Note: Article was written about the Jan Zoom meeting, the annual meeting and the awards meeting planning and included in the Dec newsletter.

11. Website

Post Meeting Note: Stephanie provided information to Melinda saying she is looking at upgrade options for our website template.

12. Awards

No updates.

13. Scholarship Committee- Sandra

The scholarship committee approved the Caryn Vesperman application. (Caryn was asked to leave the meeting so a vote could take place.) Sandra made a motion to approve the application. Cindy seconded the motion. The motion carried.

Post Meeting Note: Sandra notified Caryn of the approval.

14. Chapter Updates

Central Chapter – Cari

- a) Working on determining chapter officers in order to remain a chapter

KM Chapter – Becky Rutkowski

- a) Held a meeting Nov 14<sup>th</sup> to elect officers

SW Chapter – Becky Bebbber-Wells

- a) Oct Meeting had a demonstration on parasympathetic laser therapy and acupuncture by an area veterinarian
- b) Working on holiday party for January
- c) Working on the Laura Graves event for May 20-21, 2023.

UP Chapter – Donna

- b) Oct 26<sup>th</sup> meeting
- c) Attended an educational dressage clinic
- d) Nov meeting

Sandra made a motion to adjourn the meeting. Motion was seconded by Becky Bebber-Wells. Motion carried.

Minutes submitted by Melinda DeLuca Secretary and President

**Post Meeting Notes:**

**Member-at-Large Election**

Sandra made an online motion Tues Nov 29<sup>th</sup> to elect Carol McKinnon for one year Member-at-Large. Motion was seconded by Jenna Staffaroni. Online voting occurred Nov 30 – Dec 6<sup>th</sup> and the motion carried.

**Change Website Hosting**

Stephanie Severn made an online motion Dec 14<sup>th</sup> to move our web hosting to a new provider which allows email forwarding, and pre-pay for hosting services, up to 3 years, if a discounted fee is available. Caryn seconded the motion. Online voting occurred thru Dec 17<sup>th</sup> and the motion carried.

**Nov 17<sup>th</sup> Board Minutes approval**

Jenna Staffaroni made a motion via email on Jan 4<sup>th</sup> to approve the Nov 17<sup>th</sup> minutes of board meeting. Motion was seconded by Sandra Malott on Jan 4<sup>th</sup>. Motion carried by online voting Jan 8<sup>th</sup> to Jan 10<sup>th</sup>.

**Addendum –**

**List of Board Members and Chapter Officers for 2023**

**Wisconsin Dressage and Combined Training Association (WDCTA)**

**GMO Officials Update Form 2023**

	<b>Name</b>
President	Melinda DeLuca
Vice President	Sandra Malott
Secretary	Melinda DeLuca
Treasurer	Mary Hanneman
Jr/YR Contact	Open

Final

Official Contact

Melinda DeLuca

Membership

Diane Brault

Newsletter Contact

Caryn Vesperman

Web Master

Stephanie Severn

Additional State Board Members

Member at Large

Cindy Riffle

Member at Large

Morgan Winter

Member at Large

Open – Carol McKinnon\*

(\*Post meeting note: Carol McKinnon was elected for the open Member at Large position)

<b>Kettle Moraine Chapter (KM)</b>	
Becky Rutkowski (30579)	KM President
Katie Joyce (30104)	KM VP
Jill Dearing (159826)	KM Treasurer
Sandra Malott (173981)	KM Secretary
Cindy Husar-Marschke	KM Alternate Rep
<b>Southwest Chapter (SW)</b>	
Rebecca Bebbler-Wells (29478)	SW President
Sue Genin (106803)	SW VP
Cathy Wunderlich	SW Treasurer
Catherine Gallagher (199871)	SW Secretary
Susan Walsh (178147)	SW Chapter Rep
Marie Stewart	SW Alternate Rep
<b>Central Chapter</b>	
Jenna Staffaroni	Central President
Mary Ellen Miller	Central VP
Mary Ellen Miller	Central Treasurer
Jenna Staffaroni	Central Secretary
Open	Central Alternate Rep
<b>Upper Peninsula</b>	
Donna Destrampe (28363)	UP President
Kathleen Caspary (28535)	UP VP
Kathleen Caspary (28535)	UP Treasurer
Lynne Madison (219196)	UP Secretary
Lynne Madison (219196)	UP Alternate Rep