



**Wisconsin Dressage and Combined Training Association
(WDCTA)
State Board Meeting—Minutes
Oct 18, 2022**

Call to Order: 7:03 pm

Location: Zoom Meeting

Attendee	Y/No	Attendee	Y/No
President – Melinda DeLuca	Y	SW President – Becky Bebber-Wells	Y
Vice President – Sandra Malott	Y	SW Chapter Rep – Susan Walsh	Y
Secretary – Melinda DeLuca	Y	SW Chap Alternate – Mary Barr	N
Treasurer – Mary Hanneman	Y	KM Chapter President – Becky Rutkowski	Y
Membership – Diane Brault	Y	KM Chap Rep – Open	N/A
Newsletter – Caryn Vesperman	Y	KM Chapter Alternate – Open	N/A
Webmaster- Stephanie Severn	N	UP Chap President – Donna Destrampe	N
Member-At-Large – Cindy Riffle	N	UP Chapter Alternate – Lynne Madison	N
Member-At-Large – Morgan Winter	N	JR/YR Rep – Mary Barr	N
Member-At-Large – Jenna Staffaroni	Y	Communications (WHC rep)- Cari Schmidt	Y
Central Chap President –Cari Schmidt	Y	Awards Committee Chair – Joann Williams	N
Central Chap Alternate- Corey Winkler	N		

SW- Southwest, KM – Kettle Moraine, UP – Upper Peninsula

Becky Bebber-Wells made a motion to approve agenda. Motion seconded by Sandra, passing unanimously.

1. Treasurer - Mary Hanneman

The 2022 check register, Investors Advantage register, income statement and balance sheet were reviewed. The DFI (WI Department of Financial Institutions) annual report was filed on July 29, 2022. Fee increased from \$10 in past years to \$25 this year.

W-9 forms must be completed when chapters pay clinicians or any self-employed individual \$600 or more during a calendar year (cumulative for all chapters). Send completed 2022 W-9 forms to Mary as soon as possible.

Mary will be sending an email to chapter Treasurers and Presidents in November for with instructions and deadlines for 2022 Year End Chapter Financials. Need year end financials and bank statement by Feb 1, 2023.

Chapter presidents need to send to Mary H the 2023 events being planned by Jan 6th so liability insurance can be provided.

2. Secretary –Melinda
Minutes of meetings previously approved.
3. 2022 USDF Convention
Melinda will be attending the convention. Whether to provide a basket for the convention was discussed and a volunteer is needed to put together the basket. The last two years there have been no baskets since only Zoom convention. Sandra volunteered to put together the basket using her experience. She will let us know the cost during the Nov 17th meeting at which time we will vote for payment. During previous years it was approximately \$50 per chapter to pay for the basket.
4. Communication (Wisconsin Horse Council)
Joining the WI Horse Council was discussed. A motion was made by Caryn to pay the membership fee of \$100 to join the WI Horse Council for 2023. The motion was seconded by Mary H with the motion being carried.
5. 2023 Midwest Horse Fair
For several years Cari organized the Midwest Fair for which we all are very thankful. A volunteer is now needed to organize the riders for practice and demonstration. Currently no one has volunteered. Cari will ask previous riders to volunteer and organize the event. Cari has volunteered to submit the MHF form which is required by Nov 1st. She will put Mary Hanneman's name on the form since the Treasurer will be making stall payments. Submitting the application by Nov 1st will then give us time to find a volunteer to organize the event. Post meeting note: Cari provided Melinda with the website link as requested.
6. Membership – Diane
Chapter presidents need to send to Diane a list of planned 2023 activities which will be used to help renew memberships. Diane discussed why members choose a specific chapter. One of the reasons is location but also members look on the website for chapter activities. The 2023 membership form will be developed for uploading on the website and for putting in the Dec newsletter.

The USDF Volunteer Incentive Program will be discussed in another meeting.
7. Newsletter
No issues.
8. Website
Stephanie sent to Melinda an email indicating that we need to buy a new website template to handle the Joomla upgrade. The estimated cost is less than \$100 and needs to be purchased before the end of the year. Mary H made a motion to approve up to \$100 for the website template. The motion was seconded by Sandra. The motion carried.

Post Meeting Note: Melinda sent to Stephanie an email indicating that the purchase was approved. Stephanie responded by saying she would start working on it with Caryn.

9. Awards

Caryn provided a detailed 2021 report on the cost of the awards. Due to the poor embroidery of the saddles pads the cost of the 2021 awards exceeded the budget by \$39. Caryn plans to start working on the type of awards for the 2022 awards.

The value of the Horse of the Year Award being continued was discussed. Mary H made a motion to have the state funds pay for the Horse of the Year Award for the three existing dressage levels as long as WDCTA continues to have the awards program. The motion was seconded by Caryn. The voting carried the motion.

10. Chapter Updates

Central Chapter – Cari

- a) Working on meetings over emails
- b) Working on determining chapter officers to remain a chapter

KM Chapter – Becky Rutkowski

- a) Social event at Nancy Later clinic
- b) Essential Oil social event Nov 12th

SW Chapter – Becky Bebbber-Wells

- a) Demonstration on parasympathetic laser therapy and acupuncture
- b) Working on the Laura Graves event in 2023.

11. Educational Zoom Meetings -Melinda

Melinda attended the recent Region 2 meeting in which GMO's (Group Member Organizations) stated they conduct educational meetings. After the meeting another GMO was contacted and provided some videos of their educational meetings. It was suggested that we also start doing educational Zoom meetings on the state level so all members could participate. This would provide a benefit for members and may help to maintain or increase memberships.

Melinda suggested starting with a DVD she has purchased and enjoyed watching in which horses are painted showing muscle and bones. These horses are ridden in upper level dressage showing how the muscles and joints work in the horse's body. When and how the Zoom meeting could be conducted:

- a) In the evening during the week
- b) Short time sessions around 30 minutes
- c) Just conduct a state wide Zoom rather than at a specific location

Post Meeting note: Melinda purchased a DVD player for her computer but it did not work so not likely to be able to do this particular Zoom meeting.

Sandra made a motion to adjourn the meeting. Motion was seconded by Diane. Motion carried.

Minutes submitted by Melinda DeLuca Secretary and President

Final

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